Recruitment to the Office Aide - 2027
Human Rights Commission of Sri Lanka

Applications are invited from internal and external applicants for the existing vacancies in the post of **Office Aide** at the Head Office on a permanent basis.

Conditions of Employment:
This is a permanent position with contributions to the Employees' Provident Fund and Employees' Trust Fund.

1.1 Qualifications :-

1.1.1 External/Internal

Persons who sat for the G.C.E. (O/L) Examination

1.2. Age: Applicants should not be more than 45 years of age as at the closing date for applications. The upper age limit will not apply to the internal candidates.

1.3. Other

Every applicant,

i. Should be a citizen of Sri Lanka.

ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.

iii. Should be of excellent moral character.

Salary Scale:
PL 1 - 2025 - (Rs. 40,500 – 10 x 450 – 10 x 490 – 7 x 540 – 15 x 590 – 62,530)

Additionally, a 20% allowance of the basic salary and a cost of living allowance are provided.

Qualified candidates will be recruited as Office Aide. Recruits will undergo a 3-year probationary period, after which, upon successful completion, they will be made permanent.

Promotions and other benefits will be as per the recruitment procedure for the post of Human Rights Officer.

Completed applications, prepared on A4-sized paper in the specified format, should be sent by post to the Secretary, Human Rights Commission of Sri Lanka, No. 14, R.A. De Mel Mawatha, Colombo 04, on or before **30.09.2026.**

Secretary,
Human Rights Commission of Sri Lanka.