



ශ්‍රී ලංකා මානව හිමිකම් කොමිෂන් සභාව
இலங்கை மனித உரிமைகள் ஆணைக்குழு
Human Rights Commission of Sri Lanka

Terms of Reference for Individual Contractor

Position Title	Individual Consultant to Conduct a Fact - Finding Mission
Project Name	Support to Justice Sector Project (JURE) - Child Rights Unit, HRCSL
Location	Home-based
Type of Contract	Individual Contract
Duration of Contract	08 months (August 2024 - March 2025)

Background

The Child Rights Unit of the Human Rights Commission of Sri Lanka (HRCSL), grounded in the vision of creating a society where the rights of every child are respected, protected, and fulfilled. It has been implementing a project to promote and protect child rights in Sri Lanka under the Support to Justice Sector project (JURE) funded by the European Union and jointly implemented by UNDP and UNICEF Sri Lanka, facilitated by the Ministry of Justice.

Conducting a Fact-Finding Mission involves a meticulous process aimed at studying a specific Child Rights violation case. This mission encompasses gathering a wide range of information, including documents and reports, conducting on-site observations and interviewing stakeholders and other relevant parties. By engaging in these activities, the mission seeks to achieve a comprehensive understanding of the circumstances surrounding the violation, including its causes, impacts, and contributing factors.

The objective of the Fact-Finding Mission is to conduct a study into a specific Child Rights violation case on Child Offenders.

Against this background, **the Child Rights Unit of the HRCSL is seeking to hire a Consultant to conduct a Fact - Finding Mission.**

Scope of work

Under the close coordination of the Child Rights Unit of the HRCSL, the consultant shall:

- Participate in baseline study.
- Provide a comprehensive proposal listing tools and methodology to be used at the Fact - Finding Mission.

- c) Collection of quantitative and qualitative data including observations, surveys, interviews and focused - group discussions from relevant stakeholders.
- d) Perform quantitative and qualitative data analysis.
- e) Prepare a comprehensive report detailing the findings, analysis and recommendations based on the Fact - Finding Mission.

Expected Deliverables

- a) A comprehensive plan outlining the methodology, data collection tools and work plan.
- b) A comprehensive draft report detailing the findings, analysis and preliminary recommendations.
- c) A Finalized report incorporating feedbacks received on the draft report including executive summary, methodology, findings, analysis, recommendations and annexes with supporting data.

Duration

The consultancy is expected to be completed within 08 months (August 2024 - March 2025) with flexibility depending on the scope and complexity of the activity.

Qualifications and Experience

- a) Bachelor's degree in Social Sciences, Social Work, Law, Human Rights, or related field/s.
- b) Strong background in Human Rights, Child Rights, Child Psychology, or related field.
- c) Experience in qualitative and quantitative research methodologies.
- d) Strong analytical and report writing skills.
- e) Excellent language skill in English and Sinhala/ Tamil.
- f) Excellent communication and collaboration skills, with the ability to work effectively with diverse stakeholders.
- g) Ability to work independently and collaboratively in a dynamic environment.
- h) Commitment to promoting the rights and well-being of children.

Reporting

The consultant will report to the Director of the Education & Special Programmes Division of the HRCSL.

Allowance

The assignment - incentives will be provided based on the completion of the deliverables.

How to Apply

Interested individual consultants may send a cover letter with detailed resume and samples of previously done similar assignment/s if any to cru.hrsl@gmail.com on or before 16th May, 2024.

For Inquires or Additional Information

Please contact Ms. Lasya Hettigamage - Project Coordinator/ Ms. Umesha Chavindi - Project Assistant of the Child Rights Unit at TP: 011-2505569 or email to cru.hrsl@gmail.com

* Note- Only short- listed candidates will be notified.

Secretary
Human Rights Commission of Sri Lanka

02.05.2024