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இலங்கை மனித உரிமைகள் ஆணைக்குழு
Human Rights Commission of Sri Lanka

Terms of Reference for Individual Contractor

Position Title	Individual Consultant to Compile a Training Manual for Professionals on Human Rights and Child Rights
Project Name	Support to Justice Sector Project (JURE) - Child Rights Unit, HRCSL
Location	Home-based
Type of Contract	Individual Contract
Duration of Contract	06 months (June 2024 - November 2024)

Background

The Child Rights Unit of the Human Rights Commission of Sri Lanka (HRCSL), grounded in the vision of creating a society where the rights of every child are respected, protected, and fulfilled. It has been implementing a project to promote and protect child rights in Sri Lanka under the Support to Justice Sector project (JURE) funded by the European Union and jointly implemented by UNDP and UNICEF Sri Lanka, facilitated by the Ministry of Justice.

To enhance the capacities of professionals working for and with children in Sri Lanka, a comprehensive training manual on Human Rights and Child Rights is being compiled through the review of existing training manuals and relevant resources. This manual aims to provide professionals across various sectors, including education, social services, and law enforcement, with practical guidance, tools, and resources to effectively promote and protect the rights of children. By combining best practices, evidence-based approaches, and contextualized insights, the training manual will equip professionals with the knowledge and skills necessary to recognize, prevent, and respond to issues affecting children's rights.

The objective of the comprehensive training manual on Human Rights and Child Rights is to equip professionals across various sectors with the necessary knowledge, tools, and resources to effectively promote and safeguard children's rights.

Against this background, **the Child Rights Unit of the HRCSL is seeking to hire a Consultant to compile a Training Manual on Human Rights and Child Rights.**

Scope of work

Under the close coordination of the Child Rights Unit of the HRCSL, the consultant shall:

- a) Review the existing Training Manuals on Human Rights and Child Rights.
- b) Submit an analytical report on existing Training Manuals.
- c) Provide a comprehensive session plan listing tools and methodology to be used at the Brainstorming Session.
- d) Facilitate three Brainstorming Sessions (in -person) in Sinhala.
- e) Prepare a draft of the Training Manual based on agreed structure.
- f) Provide a comprehensive session plan listing tools and methodology to be used at the Validation.
- g) Validate the draft Training Manual.
- h) Finalize the Training Manual based on the comments made at the Validation.

Expected Deliverables

- a) Participate in-person/online meetings with the project staff of the Child Rights Unit.
- b) An analytical report on existing Training Manuals with comprehensiveness, relevance, effectiveness, and alignment with best practices of current resources available for professionals working with children and potential areas for improvement.
- c) A comprehensive session plan for Brainstorming Session which will include structured activities, time management strategies, and facilitation techniques to maximize creativity and idea generation among participants.
- d) Facilitate three Brainstorming Session (full-day and in-person) in Sinhala.
- e) Provide a structure for the Training Manual.
- f) Prepare a draft of the module integrating Human Rights and Child Rights.
- g) Provide comprehensive session plan for Validation.
- h) Facilitate Validation (three days and in-person) in Sinhala.
- i) Finalize the Training Manual.

Duration

The consultancy is expected to be completed within 06 months (June 2024 - November 2024) with flexibility depending on the scope and complexity of the activity.

Qualifications and Experience

- a) Master's degree in Human Rights, Social Work, International Relations, Social Sciences, Law, or related field/s.
- b) Strong background in Human Rights, Child Rights, Education, or related field.

- c) Proven five years' experience in compiling Training Manuals.
- d) Excellent language skill in English and Sinhala/ Tamil.
- e) Excellent communication and collaboration skills, with the ability to work effectively with diverse stakeholders.
- f) Ability to work independently and collaboratively in a dynamic environment.
- g) Commitment to promoting the rights and well-being of children.
- h) Experience with Assessment and Evaluation.
- i) Knowledge of Adult Learning Principles.

Reporting

The consultant will report to the Director of the Education & Special Programmes Division of the HRCSL.

Allowance

The assignment - incentives will be granted based on the completion of the deliverables.

How to Apply

Interested individual consultants may send a cover letter with detailed resume and samples of previously done similar assignment/s if any to cru.hrsl@gmail.com on or before 16th May, 2024.

For Inquires or Additional Information

Please contact Ms. Lasya Hettigamage - Project Coordinator/ Ms. Umesha Chavindi- Project Assistant of the Child Rights Unit at TP: 011-2505569 or email to cru.hrsl@gmail.com

* Note- Only short- listed candidates will be notified.

Secretary
Human Rights Commission of Sri Lanka

02.05.2024