

VACANCIES

HUMAN RIGHTS COMMISSION OF SRI LANKA

The Human Rights Commission of Sri Lanka, an Independent Commission, established by Act of Parliament No.21 of 1996 invites applications from committed and highly motivated applicants with relevant qualifications for the following posts.

1. Director (Administration & Finance)

Qualifications and Experience - External Candidates (1 or 2 or 3 below)

1.A Bachelor's degree in Social Sciences which is recognized by the U.G.C.

WITH

A postgraduate degree qualification (Masters) in the relevant field or Associate Membership of a recognized professional Chartered institute, which is relevant to the subject area of the post

AND

A minimum of 15 years experience at a Managerial Level in the Public Sector, Corporation, Statutory Board/Institution or a reputed Private Institution

OR

2.Full Membership of a recognized professional Chartered Institute which is relevant to the subject area of the post

AND

A minimum of 15 years experience at a Managerial Level in the Public Sector, Corporation, Statutory Board/Institution or a reputed Private Institution

OR

3.Class I Officer in Sri Lanka Administrative Service (SLAS) with education qualification specified in no.01 above

2. Director (Inquiries & Investigations)

Qualifications and Experience - External Candidates (1 or 2 below)

1.A Bachelor's degree in Law or Attorney At Law with a postgraduate qualification (Masters) in Law which is recognized by the U.G.C.

And

Minimum of 15 years' experience at a Managerial Level in a Corporation, Statutory Board/Institution or a reputed Private Institution or relevant non-Governmental Organization

OR

2.Class I Officer of Executive Grade in public sector with education qualification specified in no.1 above

3. Director (Research & Monitoring)

Qualifications and Experience - External Candidates (1 or 2 below)

1.A Bachelor's degree in Law, Social Sciences or relevant subject field or Attorney At Law with a postgraduate qualification (Masters) in Law, Social Sciences or relevant subject field which is recognized by the U.G.C.

And

Minimum of 15 years' experience at a Managerial Level in research capacity in a Corporation, Statutory Board/Institution or a reputed Private Institution or relevant non-Governmental Organization

OR

2.Class I Officer of Executive Grade in public sector with education qualification specified in no.1 above

4. Director (Education & Special Programmes)

Qualifications and Experience - External Candidates (1 or 2 below)

1. A Bachelor's degree in Law, Social Sciences or relevant subject field or Attorney At Law with a postgraduate qualification (Masters) in Law, Social Sciences or relevant subject field which is recognized by the U.G.C.

And

Minimum of 15 years' experience at a Managerial Level in a field of Human Rights in a Corporation, Statutory Board/Institution or a reputed Private Institution or relevant non-Governmental Organization

OR

2. Class I Officer of Executive Grade in public sector with education qualification specified in no.1 above

5. Director (International Relations)

Qualifications and Experience - External Candidates (1 or 2 below)

1. A Bachelor's degree in Law, Social Sciences or relevant subject field or Attorney At Law with a postgraduate qualification (Masters) in Law, Social Sciences or relevant subject field which is recognized by the U.G.C.

And

Minimum of 15 years' experience at a Managerial Level in a Corporation, Statutory Board/Institution or a reputed Private Institution or relevant non-Governmental Organization

OR

2. Class I Officer of Executive Grade in public sector with education qualification specified in no.1 above

Qualifications and Experience - Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above
2. Completion of a minimum of five (5) years satisfactory service in a post in the Manager Category (MM) Grade I, in the subject area relevant to the post

Salary	-	HM 1-1-2016 (Rs.80,295-15x 2,270-114,345) (MSD Circular No. 02/2016) and approved other allowances
Age	-	Should be not less than 35 years and not more than 55 years. The upper age limit will not apply to the internal candidates

Recruitment Procedure: By way of a structured interview.

Appointments will be made purely on the order of merit at the interview.

6. Accountant

7. Internal Auditor

Qualifications and Experience (1 or 2 below)

1. A Degree in Accounts / Commerce/ Business Management or relevant field which is recognized by the U.G.C.

and

A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree

2. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post and a minimum one year post qualifying experience in the relevant field to the post

Qualifications and Experience -Internal Candidates : (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (5) years satisfactory service in a post in the Junior Manager Category (JM) in the subject area relevant to the post.

Age:Should be not less than 22 years and not more than 45 years of age. The upper age limit will not apply to the internal candidates.

Salary Code and the Monthly Salary Scale of the employee category
MM 1-1-2016 - Rs. [53,175 – 10 x 1,375 – 15 x 1,910 – 95,575]
(MSD Circular No. 02/2016) and approved other allowances

Recruitment Procedure By way of a structured interview.

appointments will be made purely on the order of merit at the interview.

General Conditions :

1. All applicants should be Citizens of Sri Lanka with an excellent moral character physically and mentally fit to discharge the duties of the post well
2. Appointies are entitled to Employees' Provident Fund and Employees' Trust Fund.
3. Officers who are already in government service should apply through the Head of the Department and the Departmental Head should have recommended that the officer concerned will be released if he/she is selected to the post.
4. Only those applicants who have fulfilled the required qualifications will be called for the interview.
5. Photocopies of certificates to prove the above qualifications and experience should be attached and submitted with the application.
6. The applicant will be treated as qualified for application for a post only if he/she has completed the necessary qualifications before the closing date of applications.
7. Appointing authority will be the Board of Commissioners of the Human Rights Commission of Sri Lanka.
8. Persons recruited externally will be placed at the initial step of the salary scale. The salary of persons recruited internally will be determined in terms of the provision in Chapter VII of the Establishment Code.

Applications with a Bio-Data that consist of educational qualifications, professional qualifications, experience and all details with two non related referees should be sent by registered post addressed to "Secretary, Human Rights Commission of Sri Lanka, No.14, R A De Mel Mawatha, Colombo 04", to receive on or before **.16 03 .2020.** Post applied for should be mentioned on the left-hand top corner of the envelope containing the application.

Secretary
Human Rights Commission of Sri Lanka.

19 .02.2020